



Learning objectives and planning

Data

Training program _____

Name of student _____

Year of training _____

School _____

Name of school supervisor _____

Name of company workplace trainer _____

Working hours _____ Number of hours p/w

(Fixed) days off _____

Work placement days _____

Holidays _____

Student's initial situation

Here the student fills in information about knowledge and skills.

Current knowledge and skills acquired from: <ul style="list-style-type: none"> • education/training • previous work placement • (Holiday) work experience 	
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Learning objectives and planning

Together with the student and the school a selection is made from the core tasks and work processes that are important for your student's learning process.

Then the activities that can be carried out within the company in relation to the work process are determined.

Then specify the period in which the student will work on his planning.

Finally, it is determined under whose supervision these activities will be carried out.

Core tasks	Work processes	Work to be performed within the company	Period	Contact person within the company
1.				
2.				



Core tasks	Work processes	Work to be performed within the company	Period	Contact person within the company
3.				
4.				

Specific, personal learning objectives of the student in addition to the chosen core tasks and work processes	Work to be performed within the company	Period	Contact person within the company

Learning objectives that you (your organisation) consider important for the student's learning process	Work to be performed within the company	Period	Contact person within the company